



ITINERANT VENDOR PERMIT

Date: _____

Full Legal Name: _____

Sex: _____

Address: _____

Contact Phone Number: _____

List of items to be sold: _____

Location where items will be sold: _____

Dates you will be selling items: _____

Vendor Permit Fee is \$50.00 per day or \$300 per year

Permit for food sales is \$25 per day or \$200 per year

****You must keep 10 feet away from the sidewalk.***

The following items are needed before any sale can be made:

- _____ Notarized permission from the property owner must be on file before selling merchandise on the premises.
- _____ Proof of Liability Insurance is required
- _____ Valid Photo ID
- _____ Sales Tax Permit
- _____ Food items must have Certificate from the Health Department

The application will be processed within 7 days of submitting your request. Permits will be issued only after all fees have been paid and a record check has been completed.

By my signature below, I agree that I will not hinder or endanger any customer at any time. If such is found to be true, I will be asked to leave with no refund of the permit fee, and I understand I could face the possibility of criminal charges.

Vendor Applicant

Date

This Application is:

Approved

Denied

Comments: _____

Code Enforcement Officer

Date

Tim Wiley
Code Enforcement Officer
580-889-3341 x4

Ron McIninch
Code Enforcement Officer
580-889-3341 x29