

Minutes of the Atoka City Industrial Development Authority Meeting of January 17, 2023, 6:00 p.m., Atoka City Hall, 353 East A Street, Atoka, Oklahoma. Original Agenda Posted January 13, 2023, at 4:00 p.m.; Atoka City Hall, 353 East A Street, Atoka, Oklahoma

I. Convene Meeting

- A. Meeting Called to Order- 6:42 PM
- B. Welcome- Chairman Brian Cathey
- C. Roll Call- Trustee Coby Sherrill, Trustee Erica Pogue, Trustee Pat Turner, Trustee Diane McGee, Chairman Brian Cathey
- D. Public Recognition- Carol Ervin, Miranda Donihoo

II. Public Comments - (limited to 3 minutes per speaker)

III. Business Agenda

- A. Public Hearing
None.

B. Chairman/Trustees Agenda Items

1. Discussion and action regarding approving or rejecting the minutes of the regular meeting of January 3, 2023 (Attachment #1)

A motion was made by Trustee McGee and seconded by Trustee Pogue to approve the minutes of the regular meeting of January 3, 2023. Voting aye, Pogue, Turner, McGee, Sherrill, and Chairman Cathey. Voting nay, none. Motion carried.

2. Economic Development Director Report

Economic Development Director, Carol Ervin, gave a brief year in review including the five community meetings to help the entrepreneurs and business owners capitalize on the changes to the City of Atoka by the addition of Reba's Place. Ms. Ervin expressed gratitude towards the City of Atoka working together, and briefly mentioned the façade improvement grants. Ms. Ervin then stated that 2022 was amazing and hopes of another great year for 2023.

A motion was made by Trustee McGee and seconded by Trustee Pogue to accept the Economic Development Director's Report. Voting aye, Turner, McGee, Sherrill, Pogue, and Chairman Cathey. Voting nay, none. Motion carried.

After the motion, Chairman Cathey thanked Ms. Ervin for her work in 2022. Discussion then ensued regarding public transit including Jamm, Uber, and Lift. Ms. Ervin stated that she has spoken with several of the local hotels about shuttle services, while none are currently offering this service.

3. Discussion and action on approving or rejecting the payment of purchase orders for the Atoka City Industrial Development Authority for the month of December 2022. (Attachment #3)

A motion was made by Trustee Pogue and seconded by Trustee McGee to approve the

payment of purchase orders for the Atoka City Industrial Development Authority for the month of December 2022. Voting aye, McGee, Sherrill, Pogue, Turner, and Chairman Cathey. Voting nay, none. Motion carried.

4. Discussion and action regarding approving or rejecting the 2022 Budget Adjustments for the Atoka City Industrial Development Authority. (Attachment #4)

Trustee Pogue stated that she is impressed with the revenues, as she assumed this fund would be in the hole.

A motion was made by Trustee Pogue and seconded by Trustee McGee to approve the 2022 Budget Adjustments for the Atoka City Industrial Development Authority. Voting aye, Sherrill, Pogue, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

5. Discussion and action regarding adopting or rejecting Resolution No. 2023-06; to amend the Atoka City Industrial Development Authority Budget for Fiscal Year 2022. (Attachment #5)

A motion was made by Trustee Pogue and seconded by Trustee McGee to adopt Resolution No. 2023-06; to amend the Atoka City Industrial Development Authority Budget for Fiscal Year 2022. Voting aye, Pogue, Turner, McGee, Sherrill, and Chairman Cathey. Voting nay, none. Motion carried.

C. Public Requested Agenda Items

IV. Consent Agenda Items

None.

V. Executive Session

An executive session as authorized by Title 25 O.S. Section 307 (C)(11), All nonprofit foundations, boards, bureaus, commissions, agencies, trusteeships, authorities, councils, committees, public trusts, task forces or study groups supported in whole or part by public funds or entrusted with the expenditure of public funds for purposes of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business, specifically an update to the Atoka City Industrial Development Authority Board on economic development projects.

An executive session authorized by Title 25 O.S. 307 (B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, specifically to conduct a yearly performance evaluation of the Economic Development Director and the salary and remuneration of this position.

A motion was made by Trustee McGee and seconded by Trustee Pogue to recess this meeting at 6:52 PM and enter into executive session for both purposes stated. Voting aye, Turner, McGee, Sherrill, Pogue, and Chairman Cathey. Voting nay, none. Motion carried.

Recessed- 6:52 PM

A motion as made by Trustee Sherrill and seconded by Trustee McGee to reconvene from executive session and enter into regular session at 7:50 PM. Voting aye, McGee, Sherrill, Pogue, Turner, and Chairman Cathey. Voting nay, none. Motion carried.

Reconvened- 7:50 PM

VI. Return from Executive Session

- 1. Acknowledgment of the minutes of the Executive Session

See exhibit A for Executive Session Minutes.

- 2. Discussion and action on the yearly performance evaluation of the Economic Development Director and the salary and remuneration of this position.

A motion was made by Trustee McGee and seconded by Trustee Sherrill to increase the Economic Development Director’s base salary to \$80,000. Voting aye, Sherrill, Pogue, Turner, McGee, and Chairman Cathey. Voting nay, none. Motion carried.

VII. New Business

VIII. Trustee Comments

IX. Adjournment

A motion was made by Trustee Sherrill and seconded by Trustee McGee to adjourn this meeting at 7:51 PM. Voting aye, Pogue Turner, McGee, Sherrill, and Chairman Cathey. Voting nay, none. Motion carried.

Adjourned: 7:51 PM

Attest:
(seal)

ACIDA

Kayle Wallis, Secretary

Brian Cathey, Chairman